

Exhibit E Service *for Illinois Districts*

LearnPlatform offers additional support to help your organization in their initial SOPPA preparation:



Outsource discovery of which of your existing vendors with IL-NDPA in place



Accelerate completion of Exhibit Es for existing vendors



Work toward SOPPA compliance leading up to July 1, 2021 and beyond

HOW IT WORKS

The LearnPlatform Implementation Team will support you as you work toward initial SOPPA compliance. This is a one-time service.

Part I: Identifying Products

LearnPlatform will:

- + Provide a current list of edtech products with the IL-NDPA in place.

You will:

- + Notate up to **50** products* your district is currently using from the current list.
- + Designate a main point of contact within the district for processing the Exhibit Es.

Part 2: Processing Exhibit Es

For each identified product, LearnPlatform will:

- + Extract the existing Exhibit E and load it into DocuSign.
- + Designate the identified district representative as the signatory.
- + Designate LearnPlatform and the provider contact listed on the Exhibit E as recipients for the completed Exhibit E.
- + Identify the fields that need to be completed by the district representative.
- + Send the Exhibit E and NDPA-IL to the district representative for completion and signature.

Your designated representative will sign each Exhibit E via DocuSign. A copy will be sent to LearnPlatform and the vendor.

Then, LearnPlatform will:

- + Download the completed document from DocuSign.
- + Attach the Exhibit E and accompanying DPA to the product's resources in the district's LearnPlatform Library and public-facing library.

To learn more about this service, please contact your Sales representative.

**Additional bundles of 50 may be purchased.*